

**MINUTES OF MEETING  
EAGLE HAMMOCK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Eagle Hammock Community Development District was held on Thursday, **July 11, 2024** at 10:05 a.m. at the Offices of Highland Homes, 3020 S. Florida Ave., Suite 101, Lakeland, Florida.

Present and constituting a quorum were:

Milton Andrade <i>joined late</i>	Chairman
Brian Walsh	Vice Chairman
Jeff Shenefield	Assistant Secretary
Garret Parkinson <i>joined late</i>	Assistant Secretary
Kareyann Ellison	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Lauren Gentry	District Counsel, Kilinski Van Wyk
Patrick Collins	District Counsel, Kilinski Van Wyk
Rodney Gadd <i>by Zoom</i>	District Engineer, Gadd & Associates
Allen Bailey	Field Manager, GMS

*The following is a summary of the discussions and actions taken at the July 11, 2024 Eagle Hammock Community Development District's Regular Board of Supervisor's Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order. There were three Board members present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no members of the public present at this time and no members of the public joining via Zoom.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the June 13, 2024  
Board of Supervisors Meeting**

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Eagle Hammock CDD

Ms. Burns presented the minutes from the June 13, 2024 Board of Supervisors meeting. Ms. Burns asked for any questions, comments, or corrections to those minutes. The Board had no changes to the minutes.

On MOTION by Mr. Walsh seconded by Ms. Ellison, with all in favor, the Minutes of the June 13, 2024 Board of Supervisors Meeting, was approved.

**FOURTH ORDER OF BUSINESS**

**Public Hearing**

**A. Public Hearing on the Adoption of the Fiscal Year 2024/2025 Budget**

Ms. Burns stated this public hearing has been advertised in the paper. She asked to open the public hearing.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, Opening the Public Hearing, was approved.

Ms. Burns noted there were no members of the public present at this time. She asked to close the public hearing.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, Closing the Public Hearing, was approved.

**i. Consideration of Resolution 2024-04 Adopting the District’s Fiscal Year 2024/2025 Budget and Appropriating Funds**

Ms. Burns presented Resolution 2024-04 to the Board.

*\*Garret Parkinson and Milton Andrade joined the meeting at this time.*

Ms. Burn noted they have a \$100 increase to the assessment from the prior year. They noticed a higher amount previously. She explained that it is still under the notice amount that was previously sent. She pointed out that they did add in a small capital reserve transfer. She noted they discussed at the last meeting that this budget probably needs to increase a little more, but the thought was to do it a little over time. She explained that this capital reserve transfer was a little bit low, but they are comfortable and can work within this budget for the current year. She was happy to answer any questions. She noted they can make any changes.

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On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Resolution 2024-04 Adopting the District’s Fiscal Year 2024/2025 Budget and Appropriating Funds, was approved.

**ii. Consideration of Resolution 2024-05 Imposing Special Assessments and Certifying an Assessment Roll**

Ms. Burns presented Resolution 2024-05 to the Board. She stated the assessment roll is included in the package for review. She noted this will certify their assessments for collection with Polk County for the debt and O&M on the parcels.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Resolution 2024-05 Imposing Special Assessments and Certifying an Assessment Roll, was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2024-06 Designation of a Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2024/2025**

Ms. Burns presented Resolution 2024-06 to the Board. She stated they have the same schedule for all the meetings, but they moved this one after the Yarborough Lane meeting. This meeting is moving from 10:00 a.m. to 10:30 a.m.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Resolution 2024-06 Designation of a Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2024/2025, was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of the Adoption of Goals and Objectives for the District**

Ms. Burns noted a change in Florida statute where Districts are required to adopt goals and objectives annually and review them at the end of the year to see if they met the goals and objectives. She stated they were just notified about this last month and the goals for the upcoming fiscal year need to be adopted by October 1<sup>st</sup>. She explained that they went ahead and put together some standard goals and objectives to present to Boards that will satisfy the requirement. She stated at the end of the year, they can go through and check off that they have done these. She further explained that these are basic statutory requirements for a CDD.

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On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Adoption of Goals and Objectives for the District, was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Gentry and Mr. Collins had nothing to report to the Board.

**B. Engineer**

Mr. Gadd had nothing to report to the Board.

**C. Field Manager’s Report**

Mr. Bailey presented the Field Manager’s report which can be found in the agenda packet. He noted the dog stations have been installed. They will continue to monitor to see if this helps with dog waste being left on the ground. The GMS staff straightened leaning signs in the District. He noted the landscape was becoming healthy around the District. They are continuing to monitor the landscape and plan for improvements. He stated they were not seeing any major vegetation growth or blooms growing in the ponds. He also stated the area effected by construction appears to be getting ready for sod. They will continue to monitor this and make sure all areas are addressed.

**D. District Manager’s Report**

**i. Approval of Check Register**

Ms. Burns presented the check register included in the agenda package. She offered to answer any Board questions before there was a motion of approval.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, the Check Register, was approved.

**ii. Balance Sheet & Income Statement**

Ms. Burns presented the financial statements included in the agenda package for review. There is no action necessary from the Board.

**EIGHTH ORDER OF BUSINESS**

**Other Business**

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There being no comments, the next item followed.

**NINTH ORDER OF BUSINESS**

**Supervisors Requests and Audience  
Comments**

There being no comments, the next item followed.

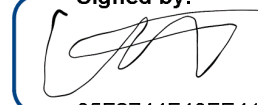
**TENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

Signed by:  
  
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Chairman/Vice Chairman