

**MINUTES OF MEETING  
EAGLE HAMMOCK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Eagle Hammock Community Development District was held on Thursday, **June 13, 2024** at 10:00 a.m. at the Offices of Highland Homes, 3020 S. Florida Ave., Suite 101, Lakeland, Florida.

Present and constituting a quorum were:

Milton Andrade	Chairman
Brian Walsh	Vice Chairman
Kareyann Ellison	Assistant Secretary
Garret Parkinson	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Lauren Gentry	District Counsel, Kilinski Van Wyk
Patrick Collins	District Counsel, Kilinski Van Wyk
Allen Bailey	Field Manager, GMS

*The following is a summary of the discussions and actions taken at the June 13, 2024 Eagle Hammock Community Development District's Regular Board of Supervisor's Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order. Three Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There are no members of the public present at this time and none joining us via Zoom.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

**A. Acceptance of Letter of Resignation from Joel Adams**

Ms. Burns asked for a motion to accept Joel Adams's resignation.

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On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Acceptance of Letter of Resignation from Joel Adams, was approved.

**B. Appointment to Fill Board Seat #1**

Ms. Burns stated that leaves seat #1 vacant. She asked for a motion to fill that vacancy. Mr. Walsh nominated Kareyann Ellison.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, the Appointment of Kareyann Ellison to Fill Board Seat #1, was approved.

**C. Administration of Oaths to Newly Appointed Supervisor**

Ms. Burns administered the oath of office to Kareyann Ellison.

**D. Consideration of Resolution 2024-03 Appointing an Assistant Secretary**

Ms. Burns stated Kareyann will be filled in as an Assistant Secretary.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Resolution 2024-03 Appointing Kareyann as Assistant Secretary, was approved.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the April 11, 2024 Board of Supervisors Meeting**

Ms. Burns presented the minutes from the April 11, 2024 Board of Supervisors meeting. She asked for any questions, comments, or corrections. Hearing none.

On MOTION by Mr. Walsh seconded by Mr. Parkinson, with all in favor, the Minutes of the April 11, 2024 Board of Supervisors Meeting, was approved.

**FIFTH ORDER OF BUSINESS**

**Presentation of Fiscal Year 2023 Audit Report**

Ms. Burns stated on page 30 is the report to management that has the summary of the audit. There are no incidences of noncompliance and no findings so a clean audit. It will be submitted to

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the state prior to the June 30<sup>th</sup> deadline. She asked for any questions, otherwise looking for a motion to accept the audit report.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Accepting the Fiscal Year 2023 Audit Report, was approved.

**SIXTH ORDER OF BUSINESS                      Staff Reports**

**A. Attorney**

Ms. Gentry introduced the Board to Patrick Collins a new associate in her Tampa office who will be helping out with this District. She reminded the Board of Form 1 due July 1<sup>st</sup>. She noted the insurance sent some information on the first amendment auditors for CDDs are active again and to be calm if one shows up. She reminded of ethics training on public records today.

**B. Engineer**

Ms. Burns noted the District Engineer is not on the line today.

**C. Field Manager’s Report**

**i. Consideration of Proposal to Install Dog Waste Stations in Community**

Mr. Bailey presented the proposal from Jayman Enterprises to install two dog stations near the amenity for \$750.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, the Proposal from Jayman Enterprises to Install Dog Waste Stations in the Community, was approved.

**ii. Consideration of Addendum to Add Emptying of Dog Stations to Current Janitorial Maintenance Contract**

Mr. Bailey stated this is to add service for 2 pet stations in the community, pet station collection twice a week for \$100 per month and doggie waste bags (200 box) for \$10 per box.

On MOTION by Mr. Andrade, seconded by Ms. Ellison, with all in favor, the Addendum to Add Emptying of Dog Stations to Current Janitorial Maintenance Contract, was approved.

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**D. District Manager’s Report**

**i. Approval of Check Register**

Ms. Burns noted approval of the check register that is included in the agenda package for review. She asked for any questions, otherwise looking for a motion to approve.

On MOTION by Mr. Andrade, seconded by Ms. Ellison, with all in favor, the Check Register, was approved.

**ii. Balance Sheet & Income Statement**

Ms. Burns noted financial statements are included in the package for review. No action necessary from the Board.

**iii. Presentation of Number of Registered Voters – 136**

Ms. Burns stated as of April 2024, there were 136 registered voters in the community.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being no comments, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Ethics Training**

The Board participated in the Ethic’s Training required by Florida statute.

**NINTH ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments**

There being no comments, the next item followed.

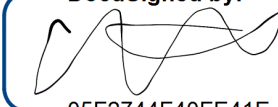
**TENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Andrade, seconded by Ms. Ellison, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

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Chairman/Vice Chairman