

**MINUTES OF MEETING
EAGLE HAMMOCK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Eagle Hammock Community Development District was held on Wednesday, **December 8, 2022** at 10:00 a.m. at 4900 Dundee Road, Winter Haven, Florida and by Zoom.

Present and constituting a quorum were:

Brian Walsh	Chairman
Brent Elliott	Vice Chairman (<i>Resigned during meeting</i>)
Halsey Carson	Assistant Secretary (<i>Resigned during meeting</i>)

Also, present were:

Jill Burns	District Manager, GMS
Lauren Gentry	District Counsel, KE Law
Rodney Gadd	District Engineer, Hunter Engineering
Clayton Smith	Field Manager, GMS
Jeff Shenefield	Appointed as Assistant Secretary
Garret Parkinson	Appointed as Assistant Secretary
Joel Adams	Appointed as Assistant Secretary
Milton Andrade	Appointed as Chairman

The following is a summary of the discussions and actions taken at the December 8, 2022 Eagle Hammock Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order. Three Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

Organizational Matters

- A. Swearing in of Appointed Supervisor Brian Walsh (Appointed at the August 24, 2022 Board Meeting)**

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Ms. Burns stated that the swearing in of Brian Walsh was already completed prior to the start of the meeting.

B. Acceptance of Letters of Resignation from Supervisors Dottie Mobley and Wendy Kerr

Ms. Burns stated that they had received letters of resignation from Dottie Mobley and Wendy Kerr and asked for a motion to accept.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, Acceptance of Letters of Resignation from Supervisors Dottie Mobley and Wendy Kerr, was approved.

C. Appointment to Fill Vacant Board Seats (Seat #3 and Seat #5)

Ms. Burns stated that the above resignations left seats #3 and #5 vacant and asked if there was a nomination for seat #3. Mr. Walsh nominated Jeff Shenefield.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, Appointing Jeff Shenefield to Seat #3 of the Board of Supervisors, was approved.

Ms. Burns asked if there was a nomination for seat #5. Mr. Walsh nominated Garrett Parkinson.

On MOTION by Mr. Walsh, seconded by Mr. Elliott, with all in favor, Appointing Garrett Parkinson to the Board of Supervisors, was approved.

D. Administration of Oaths to Newly Appointed Supervisor

Ms. Burns gave the oaths of office to Mr. Shenefield and Mr. Parkinson, swearing them onto the Board. Mr. Elliot and Mr. Carson resigned, and Ms. Burns asked for a motion to approve.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the Resignations of Brent Elliott and Halsey Carson, were approved.

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Ms. Burns asked if there was a nomination to fill the vacancies. Mr. Walsh nominated Joel Adams to seat #1 and Milton Andrade to seat #2, and the Board approved. Swearing in would occur at the next meeting due to the members being absent.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, Appointing of Joel Adams to Brent Elliot’s seat and Milton Andrade to Halsey Carson’s seat, was approved.

E. Consideration of Resolution 2023-01 Electing Officers

Ms. Burns noted that the electing officers would be Milton Andrade as Chair, Brian Walsh as Vice Chair, and the other three Supervisors will serve as Assistant Secretaries as well as George Flint. Ms. Burns would serve as Secretary.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, Resolution 2023-01 Electing Officers as slated above, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the August 24, 2022 Board of Supervisors Meeting

Ms. Burns presented the August 24, 2022 Board of Supervisors meeting minutes. She asked for any comments, corrections, or changes. The Board had no changes to the minutes.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, the Minutes of the August 24, 2022 Board of Supervisors Meeting, were approved.

FIFTH ORDER OF BUSINESS

Appointment of Audit Committee

Ms. Burns asked if the Board wished to appoint themselves as the audit committee, and the Board approved.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, Appointing of the Board as the Audit Committee, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

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A. Attorney

Ms. Gentry stated that it was time for her office to start looking at amenity rules, and therefore they would work on putting them together. She asked who she needed to talk to about what amenities were planned, and Mr. Walsh responded that Mr. Andrade would be best to answer that.

B. Engineer

Mr. Gadd stated that he had nothing further to report but was happy to answer any questions. Hearing none, the next item followed.

C. Field Manager's Report**i. Consideration of Proposals for Landscape Maintenance Services****a) Prince and Sons, Inc****b) Weber Environmental Services, Inc.**

Mr. Smith presented the Field Managers report, noting that there were two proposals for landscape maintenance that he had brought for the Board. He added that landscape and aquatics were being maintained well, and that they were doing services as needed around the area. He also presented a picture of the amenity facility as it was being constructed.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the Prince and Sons Proposal for Landscape Maintenance Services, was approved.

ii. Consideration of Proposals for Aquatic Maintenance Services**a) Aquatic Weed Management, Inc.****b) Sitex Aquatics**

Mr. Smith presented the received proposals from Aquatic Weed Management, Inc., as well as from Sitex Aquatics. He strongly suggested the Board choose Aquatic Weed Management, Inc., and the Board approved. It was noted that Counsel would draft the agreement.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the Aquatic Weed Management, Inc. Proposal for Aquatic Maintenance Services, was approved.

D. District Manager's Report

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i. Conveyance of Common Area

Ms. Burns noted that the conveyance of the parcel areas and tracts had not been done yet, adding that there are a couple of irrigation controllers that had to be located before it could be completed. She suggested they make a motion that once it is substantially put together, authorize Ms. Gentry to put together the conveyance package and authorize the Chair to sign.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the Conveyance of Common Area and Authorization for Ms. Gentry to put together the documents and Authorization for the Chair to Sign, was approved in substantial form.

ii. Setting a Public Hearing Date on Amenity Rules and Rates for February 9, 2023

Ms. Burns suggested that they put together a date for the public hearing and put together the rules to be adopted during this time. The Board agreed on February 9, 2023 as the public hearing date at 10:00 a.m. at the current location.

On MOTION by Mr. Walsh, seconded by Mr. Parkinson, with all in favor, the Public Hearing Date on Amenity Rules and Rates for February 9, 2023 at 10:00 a.m. at the Current Location, was approved.

iii. Balance Sheet & Income Statement

Ms. Burns presented the financial and stated that there was no action necessary by the Board.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the meeting was adjourned.

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Jill Burns

Secretary/Assistant Secretary



Chairman/Vice Chairman